<u>Club Management, Resources, Policies and Procedures go to this link for more information</u>

file:///C:/volunteers/volunteers/club-leaders/club-management-resources-policies-and-procedures

As an organization, we believe in the important role that policies and procedures play in ensuring a positive and safe learning experience for youth, parents/guardians, volunteers, and community members. Below you will find the relevant policies and procedures adopted by Ohio State University Extension. Should you have any questions or need assistance finding information related to a policy, please contact:

Tom Archer, Ph. D., State 4-H Leader, archer.3@osu.edu, 614-292-4444

Club Management

- Club Disbanding or Splitting
- Club Meeting Wheel
- Meetings at a Glance Worksheet

Food Service

- Food Service & Preparation Policy
- Occasional Quantity Cook Volunteer Training Directions (Link to Online Training)

General Policies & Procedures

- Alcohol Use Policy
- Child Abuse Reporting Policy & Procedures
- Early Release from Event
- Illegal Drug Use Policy
- OSU Extension Policies & Procedures
- Overnight Housing Permission Form
- General Permission Form
- Restricted Release of Member
- Risk Management (OSU Extension)
- Sexual Harassment Policy (OSU)
- Tobacco Use Policy
- Link between OSU Extension & the County Fair: Partners and their Respective Roles

Membership

- Why request Membership
- Cross County Line Membership Policy
- Request for Cross County Line Form
- Membership Guidelines
- Membership If County Financial Support Ceases
- Transferring 4-H Membership

Name & Emblem

- Use of 4-H Name & Emblem - National Overview
- Use of 4-H Name & Emblem - Ohio 4-H Professionals Guide
- Use of 4-H Name & Emblem - Request Form

Photographs

- Photo Permission Form (Adults & Youth)

4-H and Social Media

- National 4-H Social Media Dashboard - Click here to learn all about using with Social Media as a club communication tool.
- Social Media Webinar Series - Click here to download and view tutorials to help you develop strategies that promote safe and effective communications.
- National 4-H Social Media Guidelines
- Ohio Guidelines for Social Networking and Websites

Transportation

- 15 Passenger Van Use">">
- Transportation, Policy and Procedure