News Reporters

Media Contacts - where to send your club information

Lancaster Eagle Gazette			
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		Updated 04/2020	





Job of the News Reporter

- → Keep accurate records of club events
- → Take photographs of club events (including meetings)
- → Write articles (send to newspapers, radio stations, or T.V. stations)
- → Share club events and news with the community

How to write a news article / release

The Information!

Who:

Dynamic Dogs 4-H Club (Could even list members' names)

What:

Held a car wash

Where:

At Kroger on Hill Road in Pickerington

When:

Saturday, July 11, 2020

Why:

To raise money to donate to the Fairfield County Dog Shelter

How:

Members washed cars for 4 hours and received donations

= Dynamic Dogs 4-H Club held a car wash on Saturday, July 11, in the Kroger parking lot on Hill Road in Pickerington. The 26 members washed cars for four hours to raise money to donate to the Fairfield County Dog Shelter.

What to remember when sending an article

Timeliness: Send articles in well-before the newspaper company's deadline

Photographs: Photos can also be sent in with an article

Include contact information: Make sure to include your name and how to contact you in case the newspaper company has any additional questions regarding the article.

