

October 27, 2016

Dear 4-H Advisors:

Thank you for your hard work and efforts involved in the fair in addition to all you have done in the past year on the part of our young people! Without the dedicated effort of our volunteers, we would not be able to offer so many youth the opportunities and experiences available to them today. As we begin to complete recognition efforts and finalize the 2016 4-H Club year, it is already time to begin preparing for 2017.

Enclosed you will find several items of interest to you and your members that we ask you return as soon as possible. At this time, we are requesting your response for the following items. Please find the description and instructions for each listed below.

**Volunteer Banquet Invitation and RSVP (Response Card)** - The Fairfield County 4-H Junior Leaders have been working hard all year to raise funds to cover the cost of this banquet. They invite YOU, in thanks for your service as a 4-H volunteer, to attend and celebrate the 2016 4-H club year. Please find the enclosed invitation and RSVP card. RSVP's must be returned to the Extension Office by November 10<sup>th</sup>. (Please note our office is closed on Friday November 11<sup>th</sup> for Veterans Day). There is no charge for active 4-H Advisors, but guests will be \$12.00. There is however, a late fee if advisors register after this date or cancel registration after November 10, 2016. If you have any dietary needs, please indicate this on the response card.

**4-H Advisory Committee Nominations (Yellow Sheet)** – This group of advisors works to advise OSU Extension staff regarding direction for the county 4-H program and provides organization of county-wide 4-H activities. Advisors nominated and elected by their peers serve 3-year terms and are elected from 4 areas as determined by zip code. There will be one representative from each area, except the Lancaster area, which will have 2 representatives. It is important you make a nomination, so more people have the opportunity to participate in this! All current advisors, regardless of experience, are eligible for nomination provided they are not already on the committee or just completing a term. (See the enclosed list of advisors by zip code on the yellow page to make your nomination). Please return these nominations by November 10<sup>th</sup>, or you can bring them to the banquet with you on the 22<sup>nd</sup>. Terms begin in January.

**Outstanding 4-H Alumni Award (Yellow Sheet)**- these awards annually recognize one male and one female former 4-H member (any county or state) for their outstanding contribution(s) to the 4-H program as adult volunteers.

**End of the Year Evaluation (Light Brown)** - This was developed in order to allow advisors to have a void in programming that occurs throughout the year. Please take time to complete this, as it will be extremely beneficial to assist the office with future planning. Please return by December 1<sup>st</sup>.

**Yearly Financial Summary (Light Blue)**-This treasury summary is due by January 31<sup>st</sup> each year. Completing this form will allow better checks and balance system, and is also **required by the state 4-H Office**. Each club should also be completing an audit of their books, which is found on a separate form. Contact Sue (suttles.1@osu.edu or 740-652-7271) with questions on completing this form.

**Officer Training Evaluation (Purple)** - Please have your officers complete this evaluation (make copies as needed) and return to the Extension Office by December 1, 2016. This will help us as we make plans for future years and know what improvements need to be made.

**Club Update (Green)** - This form is to be turned in by December 1<sup>st</sup> if a member in your club completed a project but did not attend summer judging or the county fair. While they are not eligible to receive a premium or compete for placing, the member is able to receive a completion grade and gets credit for finishing the 4-H year. The advisor's role is to simply judge the youth and ensure they have met all project requirements.

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## THE OHIO STATE UNIVERSITY

**4-H Volunteer Recognition – State Level (Ivory)** This form shows the awards that adult and youth leaders may be recognized for at the state level. Look over the form and see if there is someone you might want to nominate. These awards are given at the yearly State 4-H conference in March.

**4-H Equipment Inventory Form (Light Green)** – This form is to be used by Dog, Horse, and Shooting Sports clubs that have purchased any equipment with 4-H monies. The form is due back by December 1<sup>st</sup>. Questions – please call or email Sue Suttles.

**New Advisor Applications** – are available on the website under the Advisors Red Book, February tab (<http://fairfield.osu.edu/sites/fairfield/files/imce/2016%20Volunteer%20Application%20FC%201.pdf>) and are due back to the office with references by February 1<sup>st</sup>. Dates for the 2017 new advisor trainings are yet to be determined.

**End of the Year Certificate Packets-** Packets will be available at the Extension Office starting Monday, November 7<sup>th</sup>.

**Livestock Sale Checks**– Advisors can pick up their buyer lists no earlier than Tuesday, October 18<sup>th</sup> at the OSU Extension Office. All exhibitors participating in the Livestock Sale are required to write thank you notes to each of their buyers in order to receive the sale check(s). *Please encourage your members to include a picture with their thank you notes if this was not done at the fair for their buyer(s).* Thank you notes will be due back to advisors by November 1<sup>st</sup>. Advisors should maintain their buyer lists with check marks that all thank you notes have been collected. It is the responsibility of the advisor to then mail the thank you notes right away once all have been collected for their club. Please maintain this buyer list with check marks as it will be required for check pick up. Checks can be picked up on Saturday, December 3<sup>rd</sup> from 10:00 a.m. to 12:00 p.m. at the OSU Extension Office, **After this date, the checks will be available for pick up from the Senior Fair Office on Saturday December 10<sup>th</sup> from 9:00 am to noon or they will be re-deposited into the Sale Committee account!**

**4-H Older Youth Opportunities Packet-** All members ages 14-18 as of January 1, 2017 will be eligible for special teen opportunities. A current mailer will be sent to them directly in November. Please encourage your members to complete these forms. If your members have questions, please encourage them to attend the Achievement Form Workshop on December 8<sup>th</sup> from 7-9 pm or to schedule an appointment with Leslie. For a sample of this packet, see the Advisor Red Book section under the November tab.

**Junior Achievement Awards-** To encourage youth to begin record keeping, the Advisory Committee developed a set of awards for 1<sup>st</sup> – 6<sup>th</sup> year members (8-13 year olds as of January 1<sup>st</sup>). For a copy of the awards, see the Advisor Red Book section under the November tab. There will be a workshop on completing this form on December 8<sup>th</sup> from 6-7 pm at the Ag Center. **Please note – there is an updated Junior Achievement form posted on the website. Please make sure your members are using the correct form.**

**In order to exercise your vote and voice your opinion as an advisor in the program, we ask that you please return the response card, yellow and ivory forms by November 10, 2016 to:**

4-H Volunteer Nominations  
OSU Extension – Fairfield County  
831 College Ave, Suite D  
Lancaster, OH 43130

Thank you for all of your hard work this year. We look forward to celebrating with you at the Advisor's Recognition Banquet on November 22<sup>nd</sup>!

Leslie S. Cooksey  
4-H Youth Development Educator  
Ohio State University Extension

Enclosures: Banquet Invitation, Banquet RSVP Card, Nomination Sheets, Advisors by Area, Officer Training Evaluation, Yearly Financial Summary, End of the Year Evaluation, Club Update, 4-H Volunteer Recognition at State Level, Equipment Inventory Form

**4-H Advisory Committee  
2017 Ballot Nomination (For Term 2017-2019)**

Please write your selection (1 Advisor) from the enclosed list of advisors from EACH area. (2 Advisors should be nominated from Area 1- Lancaster)

*See the enclosed list of advisors from each area*

Area 1: Lancaster

1) \_\_\_\_\_

2) \_\_\_\_\_

Area 2: Baltimore, Pataskala, Thornville

1) \_\_\_\_\_

Area 3: Amanda, Ashville, Bremen, Groveport, Lithopolis, Logan, Millersport, Pleasantville, Rockbridge, Rushville, Somerset, Stoutsville, Sugar Grove

1) \_\_\_\_\_

Area 4: Canal Winchester, Carroll, Pickerington

1) \_\_\_\_\_

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**2017 Outstanding 4-H Alumni Nominations**  
*(can be ANY 4-H Alumni from ANY county; not just advisors!)*

\_\_\_\_\_ 4-H Alumni Awards Nominee- Man

\_\_\_\_\_ 4-H Alumni Awards Nominee- Woman

**Please Return this Nomination Form by November 22, 2016.**

*4-H Volunteer Nominations  
OSU Extension – Fairfield County  
831 College Avenue, Suite D  
Lancaster, OH 43130*

## Past Winners of the Fairfield County Outstanding 4-H Alumni Award

1977	SALLY WEILAND	BUD GOODMAN
1978	BEVERLY ROWLES	FRANCIS BOPE
1979	RITA RIENCHELD	DONN LEITH
1980	KATHLEEN KOSE	CHESTER MCDANIEL
1981	GAY SHARP	CARL HYME
1982	ELLEN MCDANIEL	ROGER RUBLE
1983	RUTH ANN YOUNG	BURL ROOT
1984	PAT ROOT	TED CROZIER
1985	SARAH BUDNICK	FRED LIFER
1986	DONNA ANDERSON	LEE KOHLER
1987	LAURA POWERS	JAY E SCHOLL
1988	PAULINE ETY	ROGER ETY
1989	BARB LAMP	WALTER BADER
1990	JUDY SIMS	PETE TOOIL
1991	TRINA THORNTON	JOHN HIZEY
1992	PHYLLIS HIZEY	FORREST HOFFMAN
1993	SHELIA BURNS	JOEL SPIRES
1994	LOIS ANN PICKLESIMER	DON SHARP, JR
1995	MARY MCLAUGHLIN	ROBERT WALTER
1996	SUE SUTTLES	STEVE BADER
1997	KRIS DOYLE	DOUG LEITH
1998	RITA FRANCIS	RON PACKARD
1999	KATHY POTH	GREG GRUBE
2000	MAXINE DOWNARD	GEORGE RUBLE
2001	PATTY DEBRUIN	GREG COULTER
2002	JAN KEMMERER	DAVE BENSON
2003	IRIS TAYLOR	TOM WALTER
2004	MARCIA SHELL	BOB KEMMERER
2005	CINDY HENWOOD	JAY PICKLESIMER
2006	JANET DOWNS	KIM ROOT
2007	JANE ROOT	LEIGH MILLER
2008	CHERYL WYMER	PHIL MILLER
2009	DIANA SINES	ED ROWLES
2010	KAY WILLIAMSON	GREG SWINEHART
2011	DIANE SOMMERS	PAUL WYMER
2012	JULIE LITTLETON	MARK SHARP
2013	JUDY SHUPE	RANDY KEMMERER
2014	MISSY KOENIG	LUKE WOODS
2015	HANNAH EPLEY	MYRON SLYKERMAN
2016	<i>To be announced at the Advisors Banquet</i>	

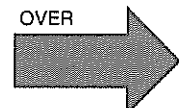
**Area 1: Lancaster - CHOOSE 2 REPRESENTATIVES**

Linda	Anderson	Elite Riders & Co.	Jessica	McMillen	KKEZ
Robert	Anderson	Shooting Sports	Kevin	McMillen	KKEZ
Justin	Bachman	Judging Team	Michael	Meadows	Champions
Jennifer	Bennett	Horses Unlimited	Pamela	Meadows	Champions
Jason	Blankenship	Shooting Sports	Sharon	Moellendick	Awesome Animals
Thomas	Bobbitt	KKEZ	Helen	Moore	Pride Riders
Regina	Bresler	AC Extreme	Heather	Mosca	Fairfield 4-H Farm Projects
Becki	Cain	Rough Riders	Frederick	North	Special Projects
Emily	Cain	Rough Riders	Stacy	Parker	Bloomin' Clovers
Britney	Champlin	Rough Riders	Karen	Phelps	Mane Attraction
Michelle	Claypool	Champions	Melissa	Potts	Just Kiddin'
Alan	Collins	Bremen Best Friends	Milea	Quaintance	4 Ever 4-H'ers
Amanda	Collins	KKEZ	George	Ruble	Tractor Maintenance
Lori	Collins	Bremen Best Friends	Michelle	Sahr	Mane Attraction
Katie	Cupp	Green Acres	Billie	Schmitz	Golden Spurs
Jeff	DeLong	KKEZ	Jane	Schneider-Fowler	Rough Riders
Marcie	Dennis	Falcon 4-H'ers	Caren	Schultz	Golden Clovers
Joe	DiDomenico	Shooting Sports	Judy	Schurtz	KKEZ
Sara	DiSalvo	Bloomin' Clovers	Sharon	Shaw	Just Kiddin'
* Kris	Doyle	Blue Ribbon Showmen	Becky	Shonebarger-Bell	Golden Spurs
Greer	Edwards	4 Legged Friends	Mendy	Simmons	KKEZ
Gail	Ellinger	Special Projects	Kathy	Slykerman	Just Kiddin'
Jim	Ellinger	Special Projects	Matt	Slykerman	KKEZ
Kacey	England	Cedar Hill Gang	Myron	Slykerman	Just Kiddin'
Cara	Evans	Fairfield Cavy & Rabbit	Carolyn	Snyder	Fairfield Cavy & Rabbit
Stacy	Hicks	AC Extreme	Joel	Spires	KKEZ
Ruth	Hoch	Cedar Hill Gang	Nannette	Spires	KKEZ
James	Holbrook	Golden Clovers	Kimberly	Stewart	Fairfield Cavy & Rabbit
Jennifer	Holbrook	Golden Clovers	Sue	Suttles	Shooting Stars
Margaret	Hughes	Fairfield Fowl Friends	April	Swinehart	Snip N Mousse
* Becky	Hyme	4 Creation 4-H'ers	* Greg	Swinehart	Snip N Mousse
Tera	Kagey	Walking Proud	Lannette	Tipple	Classic Equines
Angela	Kerns	LU Happy Farmers	Nicholas	Tipple	Classic Equines
* Sherry	Kilbarger	4 Creation 4-H'ers	* Pete	Tooill	Cedar Hill Gang
Angela	Krile	Blazin' Buckeyes	Susan	Tooill	Cedar Hill Gang
Barbara	Lamp	Amanda Work & Win	James	Uhl	Champions
Tom	Lamp	Amanda Work & Win	Sandra	Uhl	Champions
Linda	Landis	Green Extreme	Angie	Wentz	Fairfield Cavy & Rabbit
* Betsy	Loy	LU Happy Farmers	Mona	Yerian	Cedar Hill Gang
Leslie	Maynard	Shooting Stars	Amy	Zelma	Fairfield Cavy & Rabbit

**Area 2: Baltimore, Pataskala, Thornville - CHOOSE 1 REPRESENTATIVE**

* Stephen	Bader	Baltimore Blue Ribbons Cloverbuds	Jill	Maldovan	Rough Riders
Emily	Burns	Wild About Animals Cloverbuds	Jennifer	Mann	Extraordinary Explorers
Sheila	Burns	Wild About Animals	Todd	Mann	KKEZ
Kimberly	Coffman	Thurston Future Farmers	James	Mathias	Sewing Sheds
Greg	Coulter	KKEZ	* Melissa	Michael	Fairfield Dairy Pros
Kelly	Dupler	Cloverbud Buddies	Michael	Michael	Fairfield Dairy Pros
Chad	Endsley	Awesome Animals Cloverbuds	Jennifer	Morrow	KKEZ
* Katy	Endsley	Awesome Animals Cloverbuds	Holly	Probst	Cloverleaf Livestock
Amy	Ervin	Just Kiddin'	Kristin	Reese	Green Extreme
Kristin	Flanagan	Classic Equines	Derek	Schmitt	Thurston Future Farmers
Norman	Goodman	Awesome Animals	Amber	Schneider	Elite Riders & Co.
Rebecca	Goodman	KKEZ	* Aubry	Shaw	Lithopolis Livestock
Tina	Goodman	Awesome Animals	Cathy	Smith	Green Acres
Julia	Groves	Baltimore Blue Ribbons	Paul	Smith	Green Acres
John	Hablitzel	LU Happy Farmers	Kay	Sodders	Shooting Sports
Carla	Holbrook	Green Acres	Stephanie	Sodders	Shooting Sports
John	Hutton	US Kids	Mallory	Stilwell	Thurston Flying Fingers
Katrina	Hutton	US Kids	Steven	Thompson	KKEZ
Randy	Kemmerer	Thurston Future Farmers	Jeff	Whitehouse	All The King's Horses
Matt	Levin	Rough Riders	Ronda	Whitehouse	All The King's Horses
Julle	Littleton	KKEZ	Kate	Williamson	Thurston Flying Fingers
Marcy	Love	Green Acres	Kay	Williamson	Thurston Flying Fingers

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Current members have an \* before their name, and should not be voted for at this time.

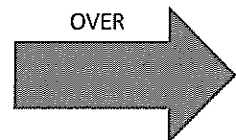
**Area 3: Amanda, Ashville, Bremen, Groveport, Lithopolis, Logan, Millersport, Pleasantville, Rockbridge, Rushville, Somerset, Stoutsville, Sugar Grove - CHOOSE 1 REPRESENTATIVE**

Chad	Berry	Kountry Kidz	Trey	Miller	Judging Team
Teresa	Biggie	Lucky Lakers	Brenda	Nieser	Fairfield 4-H Farm Projects
Jennifer	Crook	Junior Leaders	Amy	Robinson	AC Equines
Nathan	Crook	Junior Leaders	Jason	Robinson	Thurston Future Farmers
Anne	Engle	Rodeo Run Rebels	Roger	Ruble	Tractor Maintenance
Teena	Garner	Pride Riders	Nathan	Seitz	Tractor Maintenance
Rick	Goodman	Tractor Maintenance	Jane	Sharp	Clearcreek Showmen
* Dawn	Grube	Thurston Future Farmers	* Mark	Sharp	Clearcreek Showmen
Greg	Grube	Thurston Future Farmers	Christina	Shaw	KKEZ
Angel	Hill	Sewing Shefs	Don	Sims	Sewing Shefs
Dee	Jepsen	Blue Ribbon Showmen	Judy	Sims	Sewing Shefs
JoDel	Landis	US Kids	Randy	Solt	Lithopolis Livestock
M Renaë	Logsdon	AC Animals	* Diane	Sommers	Scissors & Spice
Jennifer	McMahon	Kountry Kidz	William	Squires	Bremen Proud Showmen
Patrick	McMahon	Kountry Kidz	Brooke	Swinehart	Elite Riders & Co.
Heather	Miller	Blazin' Buckeyes	Anthony	Terry	Kountry Kidz
Kristi	Miller	Blazin' Buckeyes	Megan	Terry	Kountry Kidz
Leigh	Miller	Awesome Animals	Daniel	Tooill	Cedar Hill Gang
Philip	Miller	Bremen Proud Showmen	Julie	Wymer	Champions
* Toni	Miller	Amanda Work & Win	William	Wymer	Champions

**Area 4: Canal Winchester, Carroll, Pickerington - CHOOSE 1 REPRESENTATIVE**

Lovette	Aquino	Rodeo Run Rebels	Kimberly	Nevers	Pickerington Clovers
Christi	Bachman	Rough Riders	Jennifer	Newell	Unleashed
Gregg	Bachman	Shooting Sports	Kathy	Poth	Awesome Animals
Jeff	Bader	KKEZ	Ted	Poth	Awesome Animals
Steve	Bader	Cloverleaf Livestock	Trish	Preston	Green Extreme
Jo	Binkley	Lithopolis Livestock	Jane	Root	Green Extreme
Carol	Black	Junior Leaders	Kim	Root	Tractor Maintenance
Kellie	Cornett	Rough Riders	Barbara	Salyers	Carroll Country
Steve	Coulter	KKEZ	Rachei	Salyers	Carroll Country
Lori	Cunningham	Extraordinary Explorers	Rebekah	Salyers	Carroll Country
Karen	Dannemiller	Town & Country	Anna	Sauce	Golden Clovers
Penni	Founds	Classic Equines	Christina	Schraft	KKEZ
Philip	Gervais	Green Extreme	Deanna	Somers	Green Extreme
Cindy	Gilfillen	4 Legged Friends	Brenda	Stepp	Carroll Country
Michelle	Glanzman	Extraordinary Explorers	Jeff	Sweeney	Fairfield Fowl Friends
Janna	Gugliemotto	Rough Riders	* Loretta	Sweeney	Fairfield Fowl Friends
Lisa	Huffman	Extraordinary Explorers	Laura	Wall	Pickerington Clovers
Robert	Jackson	Shooting Sports	Debbie	Wilson	Pickerington Pet Pals
Catherine	Lach	Mane Attraction	Heather	Wilson	Pickerington Pet Pals
Justin	Marteney	Shooting Sports	Luke	Woods	Extraordinary Explorers
James	Maynard	Thurston Future Farmers	Patty	Woods	Extraordinary Explorers
Kevin	Moore	KKEZ	Kerry	Young	Green Extreme
Laurie	Moore	KKEZ	Leah	Zuck	Lithopolis Livestock

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Current members have an \* before their name, and should not be voted for at this time.



**Ohio 4-H Club/Affiliate Yearly Financial Summary**

Due December 1st

Program Year \_\_\_\_\_ Club/Affiliate Name \_\_\_\_\_

Bank Name \_\_\_\_\_ EIN \_\_\_\_\_ Account Number \_\_\_\_\_

Bank Address \_\_\_\_\_

Bank City/ST/Zip \_\_\_\_\_

Type of Account (select one):  Checking  Savings  Other (please list) - \_\_\_\_\_

Who is authorized to sign your checks? (must have at least one name, preferably two names)

\_\_\_\_\_

**Beginning Account Balance as of Jan. 1** (should match bank statement) \_\_\_\_\_

**Club/Affiliate Income (please list)**

Description (fundraiser, dues, etc.)	Amount	Description (fundraiser, dues, etc.)	Amount
<b>Total Income</b>			

**Club/Affiliate Expenses**

Description (books, program fees, etc.)	Amount	Description (books, program fees, etc.)	Amount
<b>Total Expenses</b>			

**Ending Account Balance as of Dec. 31** (should match bank statement) \_\_\_\_\_

Name of person completing form \_\_\_\_\_



# Recommended Audit Procedures

- Secure all financial records (blank checks, cancelled checks, bank statements, ledgers, receipts) for the audit period.
- Review each check for correct signatures and appropriateness of payment or vendor.
- Match documentation (invoice, cash register receipt) to each check.
- Select a sample of expenditures and review minutes to determine whether expenditures were authorized.
- Trace receipts/expenditures recorded on the ledger to the bank statement.
- Compare dates of receipts to dates of deposits. Document any extended delays in deposits (more than one week).
- Review numerical sequence of canceled and unused checks. List any missing checks.
- Compare donor records to recorded receipts. Document any differences.
- Reconcile at least two bank statements to the records.
- If certificates of deposit are owned, verify that they are still on deposit with the bank. If no longer on deposit, trace proceeds to deposit in checking account.
- Compare receipts/expenditures to budget. Determine if level of activity appears to be reasonable.
- Provide mathematical accuracy of records:  

	Cash Balance 12/31/98
+	Receipts During 1999
-	<u>Expenditures During 1999</u>
	Cash Balance 12/31/99
- List any checks that are outstanding and date of issue.
- Compare financial records of treasurer's report for at least two months. Document unreasonable differences.
- Report to the membership of the 4-H club the state of the past years records.

Source: OSU Extension Business Procedures Handbook, Section 16.0

## 2016 Officer Training Evaluation

*Please return by December 1, 2016!*

1) Did your club utilize the Officer Training offered at the county level? Yes No

a. If no, why did you not attend? (circle all that apply)

Did not know about the training

Did not feel like the training was beneficial for members to attend

We have another type of training for officers

Other (please specify):

2) What was the best part about the training?

3) What needs to be improved about the training?

4) Did you know there are officer training videos available on the website? Yes No

a. If yes, how did you access the videos? Online (website) Checked Out from Office

b. If no, why did you not utilize them? (circle all that apply)

Did not know about them

Did not feel like they were beneficial for members to view

We have another type of training for officers

Had difficulty accessing the information

Other (please specify):

Please feel free to add any ideas or suggestions for improvements as well as compliments to the bottom of this page! Thanks!

Please return to the Extension Office by DECEMBER 1<sup>st</sup>

## 2016 4-H Club Update

4-H Club Name \_\_\_\_\_

Advisor's Name \_\_\_\_\_

Names of 4-H members who completed projects but were not graded and the Projects completed

Names

Projects

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Any other corrections that need to be made on your enrollment sheet:

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4-H VOLUNTEER RECOGNITION- STATE LEVEL

- ❖ Meritorious Service Award (Adult) – current 4-H Volunteers who have at least 15 years in adult service; a wide range of contributions to 4-H on the club, county, district, state or national level; and serve as a positive influence.
❖ Innovator Award (Adult or Youth) – current volunteers; have developed and implemented new innovative programs or activities and have positively impacted 4-Hers.
❖ Community Service Award (Adult or Youth) – adult 4-H Volunteers (and their youth club members) who are current volunteers; have successfully undertaken a service activity, which benefited an individual, group or community.
❖ Recruitment Award (Adult and/or Youth) – New membership – current volunteers; demonstrated outstanding efforts in member or volunteer recruitment or the promotion of 4-H; which may have resulted in the increase of membership as a result of the effort.
❖ Leadership Development (Adult and/or Youth) – Current volunteer who has demonstrated an ability to develop leadership in youth and have an impact that is documental.
❖ Friend of 4-H Award – An individual, family, business or corporation which has generally supported and is currently supporting the 4-H Program, either financially or philanthropically, at the local, county, district, state or national level. The recipient(s) must be currently supporting 4-H; not previously won and has given observable and measurable support and contribution to the 4-H Program.
❖ Salute to Excellence Award –
o 4-H Volunteer of the Year Nomination - For individuals who have served as 4-H volunteers for less than 10 years at the county or state level.
o 4-H Lifetime Volunteer Nomination- For individuals who have served 10 or more years at the county or state level.

Please Consider 4-H advisors, youth leaders, or friends of 4-H that you feel would be deserving of these awards. Contact 4-H Staff for more information. Final applications are due November 1st. County award designees will also be nominated for state level recognition by district. Nomination forms are due as soon as possible.

Please nominate persons that you think should receive these awards. We need the names as soon as possible so that we can get the nomination forms to the State 4-H office by the first of December.

-----RETURN TO 4-H OFFICE AS SOON AS POSSIBLE-----

I nominate the following advisor/member/group for a 4-H award in the category noted:

Meritorious Service Award: Name \_\_\_\_\_
Innovator Award: Name \_\_\_\_\_
Community Service Award: Name \_\_\_\_\_
Recruitment Award- New Membership: Name \_\_\_\_\_
Leadership Development Award: Name \_\_\_\_\_
Friend of 4-H Award: Name \_\_\_\_\_
Salute to Excellence Award: Name \_\_\_\_\_

Send to: OSU Extension, Fairfield County, 831 College Avenue, Suite D, Lancaster, Ohio 43130
OR Call in your nomination at 740-652-7272. Please return these forms early in November to allow time for final applications to be completed by the deadline.

