## CLUB BUDGET

(year)

A tentative budget should be set by the officers and leaders at the beginning of the 4-H year as soon as a new club is organized. The tentative budget should be presented to the club at the first possible meeting, discussed and approved. Depending on your club’s needs, you can use this form or make your own. Remember to include a copy with your Treasurer’s Book.

### Income
(List fund-raising event plans, approximate date of event and estimated profit.)

<table>
<thead>
<tr>
<th>EVENT</th>
<th>DATE</th>
<th>ESTIMATED INCOME</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>$________________</td>
</tr>
</tbody>
</table>

### Expenses
(Include items such as: club outings, donations to worthy causes, meeting location rental fee, recreation equipment or project materials, refreshments for parties, material for club banner, postage, Ohio 4-H Foundation donations, etc.)

<table>
<thead>
<tr>
<th>NEED</th>
<th>DATE</th>
<th>ESTIMATED EXPENSE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>$________________</td>
</tr>
</tbody>
</table>

Estimated surplus or shortfall (total income minus total expenses):

TOTAL INCOME $________________

TOTAL EXPENSES $________________

This form is available online at [www.ohio4h.org/members/officers](http://www.ohio4h.org/members/officers)