

Dear Younger 4-H Member (ages 8-13 as of January 1st),

I'm excited to see you are interested in completing the Junior Achievement Award! These forms are due each year in early January. A few things to note about the Junior Achievement Award that will be helpful for you as you complete it:

- There is a Junior Achievement Form Workshop in the beginning of December. You do not need to RSVP for this date—simply show up!
- It is encouraged for you to have AS MUCH INFORMATION and details as possible on your form (year, what you learned, officer title and responsibilities, etc). This will help you in future years as you look back at past 4-H experiences (try to remember what you did 5 years ago from now... that's how you will be in a few years!)
- There is not a limit to the number of pages used, so you are able to add pages, insert information onto the current page, or anything else you can think of to make sure all the information you want to have on the form is there! Please be sure to add picture pages with comments! You'll need these someday for your Ohio 4-H Achievement Form!
- Please refer to the Sample Junior Achievement Form to get an idea of how to complete the form. While it is only four pages, you are encouraged to utilize more space than that! (Having it on four pages just helps the office in saving printing and paper costs!) 😊
- The actual Junior Achievement Form and Sample Junior Achievement Form can be found in the 4-H Advisor's Red Book, online (<http://fairfield.osu.edu>) and at the Extension Office.
- When the Junior Achievement Forms are evaluated and scored, please note that you would receive the lowest level scored of any area for your total award. (i.e. If you score gold in all areas, but score white in one – you will receive White Clover Award. If you score gold in all areas, but score green in one – you will receive the Green Clover Award. If you do not meet the minimum points for any award, Participant Awards will be given.)
- Feel free to contact me at the Extension Office with questions or needing assistance. Email is cooksey.25@osu.edu and phone is 740-653-5419.
- Finally, please note that the Junior Achievement Form was updated in December 2021. Please make sure you are completing the most up to date form and submitting this form in January.

Good luck!

I look forward to seeing the completed form and the progress you will make throughout your 4-H career!

Sincerely,



Leslie S. Cooksey
Extension Educator, 4-H Youth Development