

# How to Register for a 4HOnline Training

After logging into your Family profile > Go to the family Member List > Search for the Member > Click **Edit**

Logged in as Burr [7 County] Home | My Member List

## Member List

**Burr Family** [Edit Family](#)

7767 Pontius Rd  
Groveport, OH 43125-9309

**Address is Verified**

777-555-1111  
[grody.2@osu.edu](mailto:grody.2@osu.edu) [send mail]  
Tracygrody@Gmail.Com Training County Manager County  
[\[contact info\]](#)

**Add A New Family Member**  
select a member type...  
[Add Member](#) [Add Short-Term Member](#)

**ReActivate An Archived Family Member**  
select a member...  
[ReActivate Member](#)

Member/Volunteer List						
	Name	Role	Membership ID	Enrollment Status	Last Active Year	Edit
1)	Sticky Burr	Adult	1606720	Active	2015-2016	<a href="#">Edit</a>
	Volunteer Screening	Approved (2015-2016): No Restrictions				<a href="#">View</a>
2)	Timothy Burr	Youth	1413352	Pending	2014-2015	<a href="#">Edit</a>
3)	Will Burr	Youth	<b>Must Resubmit</b>	Incomplete	2014-2015	<a href="#">Edit</a>

On the Personal Information page > Click on **Trainings**

Enrollment [Member Settings](#) [Trainings](#)

● Personal Information   ● Additional Information   ● Health Form   ● Volunteer Screening   ● Participation


## Adult Personal Information

**Profile Information** \* Required Fields

Click on **Sign Up for a Training** > Select a training to begin

Select OSU Policy 1.50 Child Abuse and Neglect TRAINING (Online Version 3/2018) by choosing the 'sign up' button to the right.


Enrollment Member Settings **Trainings**

**Your Trainings Completed or In Progress**  **Sign Up for a Training**

Trainings Completed or In Progress			
Training	Type	Status	Edit / View

Enrollment Member Settings **Trainings**

**Sign Up for a Training** **Your Trainings Completed or In Progress**

Sign Up		
Training	Type	Sign Up
OSU Policy 1.50 Child Abuse & Neglect TRAINING (Online Ver. 3/2018)	Adult Volunteer	 <b>Sign Up</b>

To complete the training, go to the Training Steps section and click on the training. The required quiz follows the training. You may save your certificate and send it to Leslie, Aubry or Missy for inclusion in your advisor file.

Enrollment Member Settings **Trainings**

### OSU Policy 1.50 Child Abuse & Neglect TRAINING (Online Ver. 3/2018)



Please use Google Chrome, Firefox, or Safari to complete this training/quiz. Approximate time to complete is 45-60 mins.

**Training Information**

**Training Status**  
Incomplete **Mark as Completed**

**Training Steps**

- 1 Take the Course**

  OSU Policy 1.50 Child Abuse & Neglect TRAINING (Online Ver. 3/2018) **REQUIRED**